



Deputy Head Coach Job Description and Person Specification

Somerset ASA is committed to supporting Coach Development across the County and as such is appointing three Deputy Head Coaches within the County Development Programme. Successful applicants will have the opportunity to improve skills, increase confidence and take the next step up the Swim England coaching ladder.

Responsible to the CDP Head Coaches

This document sets out the main aspects of the role, but it should not be taken as a description of the role in its entirety. This role carries a high level of visibility and responsibility within Age Group and Youth swimming across the County. The Deputy Head Coaches will work with the Head Coaches to deliver the CDP ensuring a good level of success for all swimmers and coaches across the programme.

The role of Deputy Head Coach is for all 3 terms of the 2026/2027 programme, but we will consider job sharing between suitable candidates.

Main Duties

- To play an active role within the CDP Delivery Team in the planning, preparation and delivery of the 2026/27 CDP Programme:
 - To attend all 9 CDP Sessions (dates attached) at Millfield Senior School;
 - To work with the Head Coaches to develop the programme structure;
 - To work with the Head Coaches to develop and deliver session plans;
 - To work with the CDP Delivery Team to develop 'Added Value' sessions;
 - To communicate effectively with athletes, parents and staff; and
 - To help provide constructive feedback to Skills Coaches.
- To provide a safe and inclusive environment for all athletes and workforce.
- To be aware of and understand fully the Risk Assessment, facility Emergency Action Plan and Operating procedures.
- To follow and promote Swim England Safeguarding policies.
- To exhibit British Swimming and England Programmes Coaching Principles during coaching practice: Setting Direction, Staying Connected, Engaging People, Delivering Results and Credibility.

Essential Qualifications and Criteria

- A desire to develop your coaching skills and experience.
- The ability to reflect on and adapt your coaching practices in a dynamic environment.
- A passion for offering opportunities for development to athletes across the county.
- An existing Coach from a Somerset ASA Club.
- Actively involved with the coaching of Age Group/Youth swimmers in your current club.
- Good communication skills.
- Energetic with a high level of motivation to learn.
- The ability to motivate and enthuse others.

- Valid SE DBS and Safeguarding certificates.
- Knowledge and understanding of SE Wave Power document.
- Full and comprehensive insurance policies for professional and public liability with a reputable insurer (eg IOS or BSCA) or a commitment to obtain such for CDP.

Desirable Qualifications and Criteria

- Level 2 Swim England Swim Coaching qualification.

Remuneration

- We offer a contract for 28 hours @ £25.00 per hour to be delivered as 18 hours CDP programme delivery over all 3 terms (see dates below) + 10 hours planning, preparation and meeting attendance.
- Reasonable travel expenses @ 42p per mile.
- Payment by invoice at the end of each term's successful completion.

CDP Dates

- All dates are Sundays. The programme is delivered 8.45am – 11.30am
 - 8.45am – Coach Briefing meeting
 - 9.15am - Pre-Pool
 - 9.30am – 11.00am Pool session
 - 11.00am – 11.30am Coach Plenary discussion
 - In addition, three 'Added Value' sessions of either 1 hour before the main CDP session or 1 hour after will be added to the programme - dates TBC.

Term 1

- September 27th 2026 – preceded by 'Delivering Effective Pre-Pool' training with Strength and Conditioning Specialists (8.00am – 8.45am)
- October 11th 2026
- November 15th 2026
- December 6th 2026 - followed by an added value talk **TBC**

Term 2

- January 10th 2027 - Long Course Format and followed by an added value talk **TBC**
- February 28th 2027

Term 3

- May 23rd 2027 - followed by an added value talk **TBC**
- June 6th 2027
- July 4th 2027

To Apply

Please complete this <https://forms.gle/MkooQgJKxYjARznF7>

Closing Date: Midnight on Sunday 21st June

Interview Date: Sunday 5th July from 12.00pm

All questions to: somersetcdp@gmail.com